

PREMISES LICENCE

Premises licence number

HOP50512

Part 1 – Premises details

Postal address of premises, or if none, ordnance survey map reference or description

THE CRYPT & BAT AND BEE
 BAT AND BEE, GROUND FLOOR 53 & THE CRYPT, BASEMENT 53 – 57 ROBERTSON STREET

Post Town
 HASTINGS, EAST SUSSEX

Post Code
 TN34 1HY

Telephone number
 NONE GIVEN

Where the licence is time limited the dates

NONE

Licensable activities authorised by the licence

PLAYS , FILMS, LIVE MUSIC, RECORDED MUSIC, PERFORMANCES OF DANCE, ENTERTAINMENT SIMILAR TO
 LIVE MUSIC, RECORDED MUSIC OR PERFORMANCE OF DANCE, LATE NIGHT REFRESHMENT
 SUPPLY OF ALCOHOL

The times the licence authorises the carrying out of licensable activities

PLAYS	SUNDAY – WEDNESDAY	11.00 – 02.00
	THURSDAY – FRIDAY	11.00 – 03.00
	SATURDAY	11.00 – 04.00
FILMS	SUNDAY – WEDNESDAY	11.00 – 02.00
	THURSDAY – FRIDAY	11.00 – 03.00
	SATURDAY	11.00 – 04.00
LIVE MUSIC	SUNDAY – WEDNESDAY	11.00 – 02.00
	THURSDAY – FRIDAY	11.00 – 03.00
	SATURDAY	11.00 – 04.00
RECORDED MUSIC	SUNDAY – WEDNESDAY	08.00 – 02.00
	THURSDAY – FRIDAY	08.00 – 03.00
	SATURDAY	08.00 – 04.00
PERFORMANCE OF DANCE	SUNDAY – WEDNESDAY	11.00 – 02.00
	THURSDAY – FRIDAY	11.00 – 03.00
	SATURDAY	11.00 – 04.00
ENTERTAINMENT SIMILAR TO	SUNDAY – WEDNESDAY	11.00 – 02.00
	THURSDAY – FRIDAY	11.00 – 03.00
	SATURDAY	11.00 – 04.00
LATE NIGHT REFRESHMENT	SUNDAY – WEDNESDAY	23.00 – 02.00
	THURSDAY – FRIDAY	23.00 – 03.00
	SATURDAY	23.00 - 04.00
SUPPLY OF ALCOHOL	SUNDAY – WEDNESDAY	11.00 – 02.00
	THURSDAY – FRIDAY	11.00 – 03.00
	SATURDAY	11.00 – 04.00

ALL OF THE ABOVE, ON FRIDAY, SATURDAY AND SUNDAY ONLY PRECEDING A BANK HOLIDAY MONDAY,
 AND CHRISTMAS EVE AND NEW YEARS EVE, UNTIL 04.00.

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Part 2

The opening hours of the premises

SUNDAY – WEDNESDAY 08.00 – 02.30

THURSDAY – FRIDAY 08.00 – 03.30

SATURDAY 11.00 – 04.30

ON FRIDAY, SATURDAY AND SUNDAY ONLY PRECEDING A BANK HOLIDAY MONDAY, UNTIL 04.00.

ON CHRISTMAS EVE AND NEW YEARS EVE UNTIL 04.00.

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

SALE BY RETAIL OF ALCOHOL FOR CONSUMPTION ON THE PREMISES

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

[REDACTED]

(Full variation – extending authorised hours – granted 21st March 2022)
 (Full variation- amending / replacing conditions- granted 21st April 2021)
 (Change of name for 53 Ground Floor licensed area on 2nd May 2018)
 (Full variation granted 9th April 2018)
 (Transfer of limited company holders 22nd January 2018)
 Granted on 6th August 2015

Registered number of holder, for example company number, charity number (where applicable)

10097750

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

[REDACTED]

Change of DPS on 10th October 2019.

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

PERSONAL LICENCE NUMBER: HO31477

ISSUING AUTHORITY: HASTINGS BOROUGH COUNCIL

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Annex 1 – Mandatory Conditions**All Premises Licence authorising supply of alcohol**

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

1. No supply of alcohol may be made under the Premises Licence –
 - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
 - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

HASTINGS BOROUGH COUNCIL**Annex 1 – Mandatory Conditions - continued**

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5.
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
 - (a) a holographic mark or
 - (b) an ultraviolet feature.
6. The responsible person shall ensure that –
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 –
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

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Annex 1 – Mandatory Conditions – continued

(b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

Where –

(i) P is the permitted price

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –

(i) The holder of the premises licence

(ii) The designated premises supervisor (if any) in respect of such a licence, or

(iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If the Premises Licence allows Exhibition of Films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.

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Annex 1 – Mandatory Conditions - continued

3. Where

- (a) The film classification body is not specified in the licence, or
- (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section “children” means any person aged under 18; and “film classification body” means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

If the Premises Licence has conditions in respect of Door Supervision except theatres, cinemas, bingo halls and casinos

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) be entitled to carry out that activity by virtue of section 4 of the Act.

2. But nothing in subsection (1) requires such a condition to be imposed:

- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
- (b) in respect of premises in relation to:
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

3. For the purposes of this section:

- (a) “security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
- (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

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Annex 2 – Conditions consistent with the operating schedule

General

- 1) It is Grand Elektra's policy to maintain a good neighbour policy and emphasizes the importance of good relationships with its local residents and authorities.
- 2) Due to the premises being within a local authority defined cumulative impact area, special consideration has been given to policies and management processes in order to prevent negative effects within the cumulative impact area.
- 3) Grand Elektra recognizes the need for a comprehensive and considered dispersal policy to avert potential disorder and disturbance throughout the duration of operation and at the end of the night. The policy highlights the steps necessary to minimize this potential and ensure safe, orderly and quiet egress by patrons and minimize the risk of disturbance throughout the hours of operation. As such, the venue will endeavour to ensure that all customers leave the premises and immediate vicinity without causing disturbance.
- 4) Staff will be comprehensively trained and inducted and a written log kept. Specific interest given to the following areas; Personal Responsibilities of staff serving alcohol under the 2003 Licensing Act, Intoxication & Refusals, Health & Safety, Fire Safety, Noise management, dispersal procedures, Food Hygiene & Security.
- 5) Training packs and handbooks will be provided to staff and training will be given on induction and periodically refreshed on a minimum of a quarterly basis.

The prevention of crime & disorder

In the consultation period of the full variation March 2018, the following conditions were added 6, 7, 8 & 9:-

- 6) **(Amended in full variation April 2021)** On non – club nights / limited capacity pre – paid ticket events, SIA trained door staff stationed at the door to restrict access to patrons unless previously scanned at designated entrance in use for specific event from 21.00 hours..
- 7) **(Amended in full variation April 2021)** Additional SIA trained door staff stationed outside Bat & Bee (53 Robertson Street), in the smoking area, to monitor noise levels and potential disturbance. This will alleviate pressure and disturbance at the existing entrance to The Crypt..
- 8) **(Amended in full variation March 2022)** Management and SIA door staff will complete dynamic risk assessments every 30 minutes between 23.00 and 02.00 to ensure there is no outbreak of disturbance or sound at the premises. A log will be available for inspection at any reasonable time.
- 9) **(Amended in full variation March 2022)** There will be no access to patrons to the downstairs Club area of the premises known as 53 Robertson Street from Bat & Bee, 53 Robertson Street. Patrons wishing to enter the club will be required to enter through The Crypt entrance to enable them to be scanned and have wrists stamped or wristband provided. We will maintain the time for latest admissions to venue (capacity limits permitting, to no later than 02.30 hours.
- 10) The venue will be protected during the hours of closure by way of an intruder alarm.

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Annex 2 – Conditions consistent with the operating schedule - continued

- 11) Emergency exits will be protected by alarms to prevent un authorised opening or tampering.
- 12) Staff and security will be briefed on a daily basis on security issues and operational guidelines specific to the day of operation.
- 13) Any promoted events or those that may attract a larger crowd than normal will be individually risk assessed and details provided to the police a minimum of 14 days in advance.
- 14) Door supervisors will be trained on induction and periodically refreshed on operational and security policies.
- 15) A security risk assessment will be in force to minimize any risks of crime and disorder and will be under constant review with an audit taking place annually. Sufficient numbers of door supervisors who are suitably trained will be provided on the premises, depending on the site-specific risk assessment, activities or entertainment. Door supervisors will all be Security Industry Authority accredited.
- 16) Grand Elektra Operational Deployment Plan 8 x Door Supervisors:
The Grand Elektra Security Deployment Plan is based on a minimum team of 8 x Door Supervisors. This is the minimum number of Security personnel required to operate to the maximum efficiency, during a normal club session. Normal club sessions are assumed to run from 22:00-03:00 on a Thursday, Friday, Saturday and Sundays preceding bank holiday Mondays.
(Amended in full variation April 2021) On busier nights and special promotions, manpower should be increased accordingly at a ratio of 1:50 (Security: Customer) ratio. On less busy nights, or if post pandemic capacity limits are restricted, the Security Team can be reduced in numbers or if certain floors/ levels remain closed by the same ratio.
- 17) Deployment of Door Supervisors is as follows:
1 x Head Door Supervisor with a Minicam will operate from front of house and oversee the security operation as front of house is the most efficient point from which to run the security operation.
- 18) The Head Door Supervisor will also conduct ID/entry control checks, meet and greet customers.
- 19) 1 x Door Duty Manager will operate from front of house to assist the Head Door Supervisor, meet and greet customers, conduct ID/entry control checks and be assisted by the HD if necessary.
- 20) **(Amended in full variation April 2021)** On normal club nights' customers will enter via the entrance door and exit via the exit/smoking area door at front of house. On non - club nights, when early evening ticketed events with reduced capacity are being held and to comply with post pandemic traffic flow system, customers may enter and exit the premises by means of the Havelock Road exit.
- 21) 1 x Door Supervisor will conduct 'Condition of Entry' searches at front of house and support a member of staff who will operate as Ticket Collector. The male searcher may check the bags of female customers but not conduct 'Condition of Entry' searches on female customers. Should a more in depth search be required, this should be conducted by a female manager or supervisor under the cover of CCTV.

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Annex 2 – Conditions consistent with the operating schedule - continued

- 22) A female Manager will be required to conduct regular female toilet checks in the absence of a female Door Supervisor.
- 23) A member of Staff will collect admission tickets after customers have paid and be supported by the Door Supervisor searcher.
- 24) 1 x Door Supervisor will deploy to Smoking Area OP and control customer ingress/egress. This Door Supervisor will also control customer exits at front of house via the exit door.
- 25) 1 x 'Mr Walker' will patrol the venue and be responsible for 'Incident Response' and 'OP Change Overs'.
 1 x Door Supervisor will deploy to 53 Ground Floor OP1.
 1 x Door Supervisor will deploy to DJ Box OP2.
 1 x Door Supervisor will deploy to Fire Exit 2 OP3.
 1 x Door Supervisor will deploy to Toilet area reception 2 OP4. There is no 'Shadow' during early doors.
- 26) Should the VIP Rooms be in use 1 x Door Supervisor will be deployed to the VIP Entrance and will control entry to ensure only authorised VIP customers gain admission.
- 27) Each OP will maintain communication via radio where there is no line of sight. Messages are transmitted using standard Colour Code Radio VP.
- 28) All OPs maintain visual communication with the 'Mr Walker' Patrol as the 'Mr Walker' patrol passes through their area of responsibility.
- 29) Observation Posts (OP) are situated and Patrols routed in specific areas of the venue in order to cover the 'Hot Spot' areas highlighted by 'Incident Mapping' and Security Risk Assessment.
- 30) During Late Doors when admissions have ceased, the searcher may redeploy to the inside of the club to operate as 'Shadow' for 'Mr Walker' acting as support for Incident Response, male toilet checks and control OP 'Change Overs'.
- 31) Dispersal Policy:
 Key Prevention Steps
 Effective management of customer behaviour whilst in the premises
- High staff, security and management ratio to customers
- Management presence front of house at all times
- Senior Management to be SIA trained.
- Strong staff training in intoxication and refusals to minimize risk of anti social behaviour away from the premises
- Signs displayed at point of entry. Have you planned your journey Home? Why not book with one of our partner Taxi companies now and relax in the knowledge your journey is taken care of. Cards with taxi numbers are available.

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Annex 2 – Conditions consistent with the operating schedule – continued

Manager will keep an active line of communication throughout the night with the police to update them on numbers inside the venue and expected closing time.

A premises of this nature reaches peak capacity 1 hour before it closes. One hour before the close of business, management will begin the dispersal procedure and therefore the premises will not be at peak occupancy at close of the premises.

Music is emotive and by slowing tempo of the atmosphere this has a calming effect. Because people are not shouting over/talking loudly over the music throughout dispersal time they tend to leave more quietly. This is because they are not unwittingly still using raised voices.

30 Minutes before the end of regulated activities and 1 hour before close, music is slowed, genre softened and volume reduced.

Manager will telephone taxi partners 1 hour before close to advise of expected numbers to ensure enough provision for a swift dispersal from the town centre.

Lighting levels are slowly increased every 5 to 10 minutes

At this point management instructs increased levels of staff and security to man the cloakroom to ensure patrons can retrieve belongings in a prompt and calm manner
Signs are displayed at the cloakroom giving information on transport options
Security staff and management are deployed to dispersal positions;
Most senior manager to front door to supervise front door and the town centre dispersal.

Security staff (OP4) move to lower exit one to ensure customers leave drinking vessels downstairs before they commence their journey toward the exit.

At end of regulated activities Manager 3, accompanied by security 4&5 gently ask customer to start collecting their belongings, reminding patrons to leave calmly and quietly.

Security 3 move to front door internal and security 1 & 2 to the external boundary.

When basement is clear, security 4 & 5 move to the outside of the venue to supervise external dispersal and security 6 to rear exit 2 to supervise patron walking to the taxi rank. Walker (security 7 and manger 2 supports security 6 at exit 2 who oversee taxi rank)

Security 1 & 2 Remain to secure front door and support 4 & 5

Signs are displayed throughout the exit to remind customers to respect our neighbours and leave peacefully. Security staff politely inform customers to keep noise levels down, hosts are available at the front door to help with transport arrangements.

32) Grand Elektra Customer Ejection Policy

All Security Personnel will adhere to standard 'Colour Code Radio Voice Procedure' system and Immediate Action Drills. Physical intervention will only be used as an absolute last resort and will observe 'Reasonable, Necessary and Proportionate Use of Force' under the Criminal Law Act 1967 Section 3:1 and Common Law.

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Annex 2 – Conditions consistent with the operating schedule – continued

33) Radio VP (Voice Procedure)

“Code Green” – No Problem

“Code Amber/Code Amber Back Up” – Possible threat – Maintain Radio Silence – Wait for Update –

Either “Code Red” or “All Stations, Stand Down”

“Code Black” – Serious Incident – All sections respond but leave 1 x Door Supervisor at front door.

- 34) Restraining a person on the ground will be an absolute last resort and great care will be taken to ensure no undue pressure is exerted on the persons chest cavity as this may induce positional asphyxia. Constant assessment will be made by a duty first aider.
- 35) All ejections should be conducted via the Front Door, however should an ejection via the Front Door be judged as an 'unacceptable risk', the ejection may be conducted via an approved ejection route such as secondary fire exit.
- 36) All ejections will be attended by a 'Mr Walker' and where possible a Door Supervisor with a recording Mini cam plus a Duty Manager if available.
- 37) The Duty Manager must be informed when an ejection is to take place.
- 38) The ejection must be recorded in detail specifying the ejection route, reason for ejection, conclusion and personal details of all involved in the appropriate Incident Report Book.
- 39) Council CCTV will be informed of all ejections and a full description of the offender given.
- 40) Should an arrestable offence occur, 2 x Holding Areas for 'Aggressor' and 'Victim' groups have been designated.
- 41) Designated 'Holding Areas' will be 'Hold 1 Aggressor Group' which is situated either inside Fire Exit 1 if the incident occurs on the Main Floor or inside Fire Exit 2 if the incident occurs on west side of the building.
- 42) Floor. Victim Group 'Holding Area is situated in the Staff Room on the Upper Floor.
- 43) Any detentions must be covered by CCTV or Minicam and have a Duty Manager present.
- 44) Offenders will be held under 'Citizen Arrest' until the Police attend.
- 45) Should a public order situation arise, Security will exercise duty of care towards customers.
- 46) Force will only be used as a last resort, however if the use of force cannot be avoided, only 'Such Force as is reasonable in the circumstances' under the Criminal Law Act 1967 Section 1.1 will be used by Door Supervisors.
- 47) **(Amended in full variation April 2021)** On club sessions after 21.00 (9pm) an ID scanner will be used to photograph and record patron data. Data to be made available at the request of a police officer. On earlier evening non – club nights when holding reduced capacity, pre – booked ticketed events data to be made available at the request of a police officer.

HASTINGS BOROUGH COUNCIL**Annex 2 – Conditions consistent with the operating schedule - continued**

- 48) Toilet attendants will be in place on club nights to supervise toilet area and minimize the risk of drug use.
- 49) Clear and conspicuous notices warning of potential criminal activity such as pick pockets and handbag thieves within the premises, who may target patrons of the premises, will be displayed.
- 50) CCTV capable of covering both inside and outside the premises in positions which satisfy both the Council and the Police, will be provided to enhance the safety of patrons and staff .
- 51) All cameras will be maintained in good working order and must continually record.
- 52) Data retained for a minimum of 31 days and to be made available to the police, where the police demand them to be of evidential value.
- 53) A register of all staff, including door supervisors, who are working at the premises whilst the public is present, will be maintained.
- 54) Any person employed or engaged on the premises in a security activity such as the vetting of customers and/or the maintenance of public order at either any entrance to the premises or any part within, shall hold the appropriate Security Industry Authority accreditation.
- 55) When on duty every door supervisor shall wear a uniform, distinctive dress or armband.
- 56) The premises will be a member of the local bar watch scheme.
- 57) Effective two-way communication via Night Net radio, between the designated premises supervisor or their representative and the Police and other clubs or licensed premises in the locality. The equipment/system will be kept in working order at all times that the premises are open to the public ensuring that all instances of crime and disorder are reported to an agreed police contact point and any police instructions/ directions will be complied with whenever given.
- 58) (Removed in full variation April 2021).
- 59) Telephone numbers of the DPS and management team will be available to the police.
- 60) The premises will implement a random search policy. A specified CCTV covered area has been identified to search entrants. A management scheme is in place to ensure the search is operated in accordance with the recommendations of the “Safer Clubbing Guide.” Where necessary, appropriate metal detection equipment will be used in searches.
- 61) A female supervisor will be available for searches that might be conducted on female customers.
- 62) A **Zero Tolerance** drugs policy is in force at the premises with the objective of securing, as far as reasonably practicable, the safety of patrons and others attending the premises. A secure drug deposit box of a type approved by Sussex Police for the safe storage and containment of any drugs found or seized on the premises is located on the premises.

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Annex 2 – Conditions consistent with the operating schedule - continued

A hardbound drugs register is maintained in accordance with guidelines laid down by Sussex Police.

- 63) Posters will be displayed throughout the premises to remind customers of the zero tolerance policy.
- 64) Grand Elektra will refuse entry to anyone who appears to be showing signs of drug use and contacting the emergency services in appropriate circumstances. In such cases, an entry should be made in an incident log book.
- 65) Grand Elektra recognizes a duty of care policy regarding persons suffering adversely from the effects of drugs will be in place at the premises. Staff and Security will be trained in drug awareness so that they can recognise the effects of controlled drugs and provide medical attention where necessary.
- 66) The provision of plastic glass and bottles will be provided depending on the type of entertainment provided, time of day and the number of patrons.
- 67) On club sessions after 22:00hrs polycarbonate glasses will be used in the main event space.
- 68) Drinks, whether in drinking glasses or in opened bottles, may not be taken outside of the licensed area.
- 69) Any daytime event including a regulated activity will be notified in advance to the police and local authority 14 days in advance.
- 70) Regular glass and bottle collection policy will be undertaken throughout the premises.
- 71) When in use VIP bottle serve area will be overseen by senior member of staff and attended 100% of the time.
- 72) Spirit bottle serves will be under the control of staff. Should patrons purchase spirits by the bottle these will remain in staff possession and be served to the customer in measures no larger than 50ML
- 73) As a premises adjacent to a “no drinking zone” specified by the Council, the licensees will take steps in the form of advertising to their patrons on exit, that they are entering a “No Drinking Zone”.
- 74) Grand Elektra will Discourage drink driving by promoting schemes such as Designated Driver, with notices clearly displayed in the premises.

Public safety

- 75) The maximum occupancy of the building or venue at any one time will be restricted in respect of certain areas, parts or floors as specified by the Fire Risk Assessment.
- 76) The number of persons admitted to the basement of the premises is 450. Occupancy of Ground floor number 53 is 60. A suitable system to control entry to the premises will be used to count the number of persons entering and leaving the premises, or parts of the premises where appropriate, to ensure that the maximum specified occupancy is not

HASTINGS BOROUGH COUNCIL**Annex 2 – Conditions consistent with the operating schedule – continued**

exceeded at any one time. The counting system is sufficiently accurate to inform an authorized person, on request, of the number of persons in the premises or part of the premises as appropriate.

- 77) A log book shall be kept upon the premises in which shall be entered particulars of inspections made; Dependant on specific items, checks will be made daily, weekly or monthly as dictated by the area of inspection. Management will take specific interest in areas connected to fire and health and safety. The logbook shall be kept available and produced for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation.
- 78) Adequate access and policy will be provided for emergency services as per house crisis manual.
- 79) Where patrons wait in a queue for admission, all reasonable steps will be taken to ensure that such persons do not obstruct exits, yards, passageways, stairways and ramps leading to the outside of the premises.
- 80) Barriers will be provided to control queuing patrons to prevent crushing. Portable barriers/guards will be available where queues for entry can be envisaged.
- 81) All parts of the premises and all fittings and apparatus therein, door fastenings and notices and the seating, lighting, heating, electrical, ventilation, sanitary accommodation, washing facilities and other installations, will be maintained at all times in good order and in a safe condition.
- 82) An area separate from the main dance area is provided with adequate seating and suitable means of providing cool air (either by air conditioning or ventilation to the external air and, so far as is practicable, respite from music.
- 83) Cold drinking water is available at the bar and a notice of the availability is displayed at suitable locations within the premises.
- 84) At least one qualified first aider will be present on the premises during the whole time the premises are made available for regulated entertainment. If more than one suitably qualified first- aider is required then their respective duties must be clearly defined. The date on which any staff have obtained first aid qualifications or received refresher training shall be recorded and kept within a logbook. Facilities and equipment suitable for the number of patrons and the type of event undertaken are provided to enable first-aid treatment to be given promptly in the event of injury to patrons or staff.
- 85) Persons will not be allowed to stand, sit or otherwise remain in any gangway or exit way.
- 86) Curtains will not be hung across gangways, exit ways or over staircases. Where hung over doorways or across corridors, they shall draw easily from the centre and slide freely and shall be clear of the floor. All doors and fastenings will at all times be kept in proper working order.

HASTINGS BOROUGH COUNCIL**Annex 2 – Conditions consistent with the operating schedule - continued**

- 87) Gangways, exit routes and steps will be maintained in good order with non-slippery and even surfaces. Seating will at all times ensure free unobstructed access to all exit doors.
- 88) All parts of the premises will be adequately illuminated and those portions to which the public has access and all routes of escape for performers and staff shall be provided with adequate means of illumination.
- 89) In the event of failure of the general lighting, the public shall be required to leave the Premises forthwith.
- 90) In the event of the failure of the emergency lighting, the building shall be immediately fully illuminated by the general lighting and the public shall be required to leave the Premises forthwith.
- 91) Emergency lighting shall be inspected on a daily basis before the public are admitted to the Premises. They shall be of such capacity and so maintained as to be capable of supplying at normal voltage the full load of the emergency lighting during the time required for “safe escape” of the public in an emergency.
- 92) (Removed in full variation April 2021).
- 93) (Removed in full variation April 2021).
- 94) Pyrotechnics or indoor fireworks will be stored in a fire retardant vessel and will be used only by trained members of staff.
- 95) Smoke machines (and similar vapour producing apparatus) will limit the amount of smoke/vapour to the minimum necessary for the desired effect and will not impede means of escape or obscure exit signs. The machines will be in a fixed position and protected against unauthorised interference and be manned by or readily accessible to a competent operator at all times when it is in use.
- 96) (Removed in full variation April 2021).
- 97) When disabled people are present on the premises adequate arrangements will be in place to enable their safe evacuation in the event of an emergency and disabled persons on the premises must have been made aware of those arrangements.
- 98) Noise protection steps within the premises resulting from the operation of any musical instrument or amplified equipment will be regulated so as to protect the hearing of any employee therein in accordance with current standards. Where appropriate noise limiters will be installed.
- 99) To encourage dispersal a specific taxi operator has been nominated for staff and customers use. The company’s telephone number is advertised to customers.

HASTINGS BOROUGH COUNCIL

Annex 2 – Conditions consistent with the operating schedule – continued

The prevention of public nuisance

- 100) **(Amended in full variation March 2022)** There will be no amplified live music in the area of the premises known as Bat & Bee, (formerly Virtue) 53 Robertson Street and any incidental background music shall be restricted to a level barely audible at the frontage of the nearest noise sensitive premises.
- 101) **(Amended in full variation March 2022)** All speakers near the door area will face back into the venue to further reduce noise levels and volume limiters will be used to ensure noise levels are to a level barely audible.
- 102) We intend to keep the doors partially closed and install a side panel to the existing awning to soften any potential noise nuisance.
- 103) **(Amended in full variation April 2021)** During club sessions a No re-entry policy will be in place after 02:15 to allow patrons entry to Grand Elektra, coming from the area of the premises known as Bat & Bee' at closing time at 02.00. Door staff will be able to identify patrons by means of a wristband if leaving after 02.00, or by unique VIP stamp on wrist if they have entered Grand Elektra earlier in the evening and wish to return after leaving Bat & Bee at 02.00 closing.
- 104) **(Removed in full variation April 2021).**
- 105) To avoid queues late at night and to further prevent disturbance, last entry to the premises Grand Elektra, will be 02:15. **(Amended in full variation issued 9th April 2018).**
- 106) Entry process will be supervised by management and will have a high staff to customer ratio to ensure fast entry, to limit queues and potential noise and disorder from queueing patrons.
- 107) Searches will be conducted in such a way as to not slow down they entry process. Queues will be directed away from residential properties in Cambridge road.
- 108) External smoking area will be supervised by security and notices will be displayed to inform patrons to keep noise to a minimum.
- 109) A contact telephone number of the DPS or senior management will be made available to local residents and businesses which they can use to report noise disturbances and will be available at all times the licence is in use.
- 110) **(Removed in full variation April 2021).**
- 111) The ground floor West area number 53 (Bat & Bee) is a weak point due to potential music breakout, due to this the following change in the operating schedule applies to this area; At 02:00 external entry to this part of the building and use of external area outside Virtue is terminated. Doors will be closed. For bank holiday weekends, Friday nights into Saturday mornings, Saturday nights into Sunday mornings and Sunday nights into Bank Holiday Monday mornings, Christmas Eve into Christmas Day and New Year's Eve into New Year's Day, this will be at 02.00. External seating will be removed at 23.00 and the area used to allow patrons to use as a stand up smoking area after 23.00 and allow entry and exit to Virtue until 02.00. **(Amended in full variation issued 9th April 2018).**

HASTINGS BOROUGH COUNCIL

Annex 2 – Conditions consistent with the operating schedule - continued

- 112) Access is achievable internally for the purposes of late night refreshment (food), and for the provision of a cool area with respite from high levels of noise.
- 113) Live music, activities similar to live music, plays, performances of dance and showing of films will not be in use in this area. Recorded music will be subject to a sound limiter and is intended for background and atmospheric use.
- 114) Music will be subject to Grand Elektra's noise management policy and all performers, Dj's and management will be aware of the policy and comply.
- 115) To reduce the chance of breakout from the main event space the link corridor will be sound proofed and Automatic doors closers are fitted. Acoustic curtains will be in use on the ground floor area of number 53 to further reduce the chance of breakout, specified to the satisfaction of the local authority.
- 116) The volume of amplified sound used throughout the venue in connection with the entertainment provided shall at all times be under the control of the Licensee/Management.
- 117) (Removed in full variation April 2021).**
- 118) The Licensee will ensure that staff who arrive early morning or depart late at night when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents.
- 119) Doors, windows and acoustic lobbies will be kept shut during entertainment, to reduce noise break out. (Save those for ingress and egress)
- 120) During performances/shows or club sessions staff will check prior to entertainment, and periodically check throughout (Every 30 minutes or 15 minutes during live performances), that all windows and doors are shut.
- 121) Staff will monitor and document external sound levels during entertainment. Process as follows.
Management performing the noise assessment must be the manager overseeing entrance. This person is chosen so that high levels of the background noise that may arise inside the premises do not affect their hearing and threshold levels so that they may make accurate assessment.
- The FOH manager will perform a perimeter assessment of the entire building to ensure all doors, windows and acoustic lobbies are shut. They will ensure that acoustic curtains and any sound attenuating equipment is in operation and assess external noise levels emanating from both the performances and public are at an acceptable level.
- A record will be kept and any actions noted. Any defects or actions should be reported to the most senior manager immediately.
- 122) (Removed in full variation April 2021).**

HASTINGS BOROUGH COUNCIL

Annex 2 – Conditions consistent with the operating schedule - continued

123) (Removed in full variation April 2021).

124) (Removed in full variation April 2021).

125) External lighting will be designed so as not to cause unnecessary light pollution or disturbance to neighbouring premises.

The protection of children from harm

126) The premises will operate a “Challenge 25” policy on sales of alcohol.

127) Any under 18’s events will be individually risk assessed and notified to the police a minimum of 14 days in advance.

128) Staff will ensure that no unaccompanied children are permitted on the premises at any time.

129) Children below the age of 18, shall be excluded from the premises after 20:00. (Save for specific under 18 events.) Such events are to be individually risk assessed and agreed by Sussex Police. For a parent and child fitness class to take place in Grand Elektra until 21.00 hours, a risk assessment is required submitted to Sussex Police (Licensing) and their agreement sought as with any other Under 18 years of age event. **(Amended in full variation issued 9th April 2018).**

130) In further interest of protecting children from harm, No film shall be exhibited unless: it has received a “U”, “PG”, “12”, “15”, or “18” certificate issued by the British Board of Film Classification.

a. No person under the age of eighteen years will be admitted to any exhibition at which there is to be shown any moving picture which has received an “18” certification from the British Board of Film Classification.

b. No person under the age of fifteen years will be admitted to any exhibition at which there is to be shown any moving picture which has received an “15” certification from the British Board of Film Classification.

c. No person under the age of twelve years will be admitted to any exhibition at which there is to be shown any moving picture which has received an “12” certification from the British Board of Film Classification.

131) ‘During the events that will have an attendance of under 18’s, no alcohol will be advertised or visible to young persons nor available for sale’. **(As amended in licensing sub committee hearing)**

132) The premises shall install a recognised electronic identification scanning system for customers entering the premises. The system shall be operated on club sessions after 22:00 and all persons entering the premises will be scanned.

133) Club sessions are assumed to be Thursday, Friday, Saturday and Sundays preceding bank holiday Sundays between 22:00-03:00.

HASTINGS BOROUGH COUNCIL

Annex 2 – Conditions consistent with the operating schedule - continued

134) (Removed in full variation April 2021).

135) (Removed in full variation April 2021).

136) As an exception to the use of the recognised ID scanning system to scan ALL customers, the name and date of birth of customers who appear to be over the age of 30, without ID, shall be recorded and a photographic image obtained.

137) This information will be made available to a Police Licensing Officer or Local Authority Licensing Officer upon request.

HASTINGS BOROUGH COUNCIL

Annex 3 – Conditions attached after a hearing by the licensing authority

DATE OF HEARING: 6 August 2015

GRANT THE APPLICATION AS SUBMITTED IN WRITING

We have listened carefully to all the submissions, and we are bound to be directed by the promotion of the Licensing Objectives and Material Considerations of:

- **Prevention of Crime and Disorder**
- **Public Safety**
- **Prevention of Public Nuisance**
- **Protection of Children from Harm**

On balance, the Sub-Committee accepts the evidence provided in support of the application and has decided to grant the application.

In recognising the concerns raised about the specific issues under the Licensing Objectives, the application is granted subject to the following conditions:

All the conditions as detailed in the applicant's operating schedule, plus the following:-

Live music and club nights should be restricted to the basement 'crypt' area of the premises.

Any incidental background or piano (lounge) type music in the area of the premises known as 53 Robertson Street, shall be restricted to a level barely audible at the frontage of the nearest noise sensitive premises.

Regular checks to be made to ensure there is no serious breakout of sound at the premises.

External access to the area known as number 53 be restricted after 23:00hrs as per the recent application.

No deliveries or removal of glass/rubbish etc take place before 07:00hrs or after 23:00hrs.

And an amendment to the conditions on page 44 to read: **'During the events that will have an attendance of under 18's, no alcohol will be advertised or visible to young persons nor available for sale'.**

The Committee have listened very carefully to all representations and are satisfied that the applicants have made substantive and significant changes to their previous application which in the committee's view addresses the possible negative effects of Cumulative Impact.

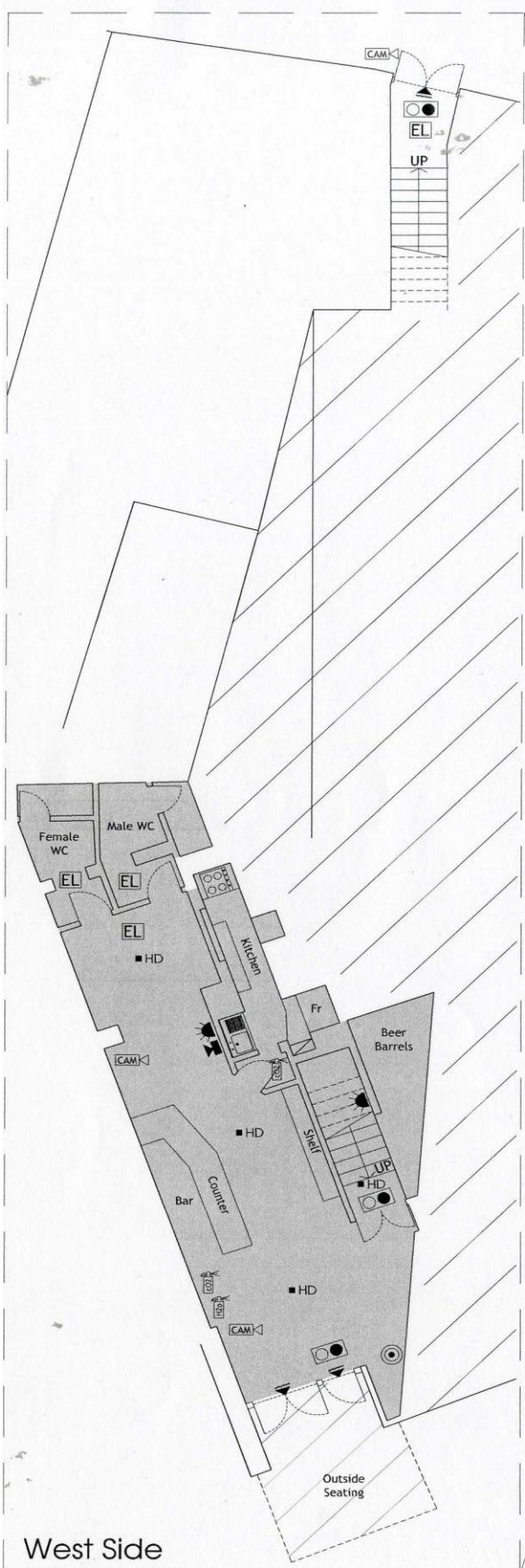
The applicants have worked constructively with all agencies to achieve this outcome. The Committee are particularly impressed with the applicants commitment to patrons safety for example: the ID scanner; no drinks promotions, and the dispersal policy.

The Committee recognise the concerns expressed by the police, however it believes that the comprehensive application merits approval because it addresses these concerns.

The Committee have had due regard to the guidance issued by the Secretary of State and its own policy.

HASTINGS BOROUGH COUNCIL

Annex 4 – Plans Bat and Bee, Ground Floor 53 Robertson Street:



+00 Ground Floor Plan 1:100

Scale in Metres 1:100



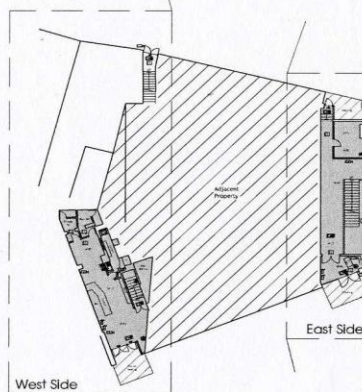
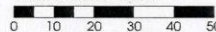
+KEY

	Fire Extinguisher - cO2		Flashing Beacon
	Fire Extinguisher - Water		Alarm Sounder
	Illuminated "Exit" sign boxes		Heat Detector
	Break Glass call point		Push Bar Escape Door
	Emergency Light		CCTV Camera

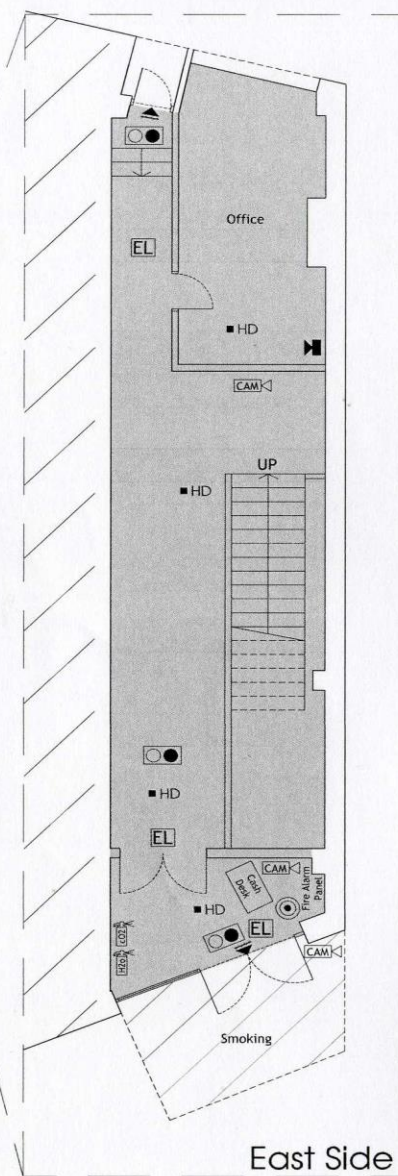


+LP Location Map 1:1250

Scale in Metres 1:1250



+SP Schematic Plan 1:500



East Side

address: 53-57 Robertson Street
Hastings
East Sussex
TN24 4LW

title: Licensing Plans
client:

date: April 2015
drg. no. 626-2-2

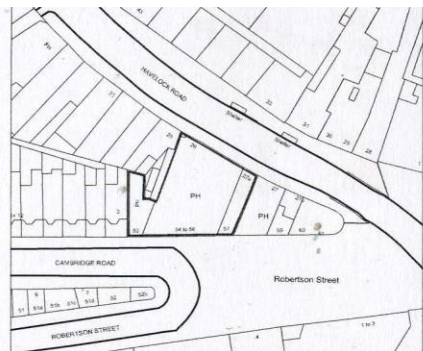
scale: As shown@A3
revision:

HASTINGS BOROUGH COUNCIL

Annex 4 – Plans Basement 53 – 57 Robertson Street:

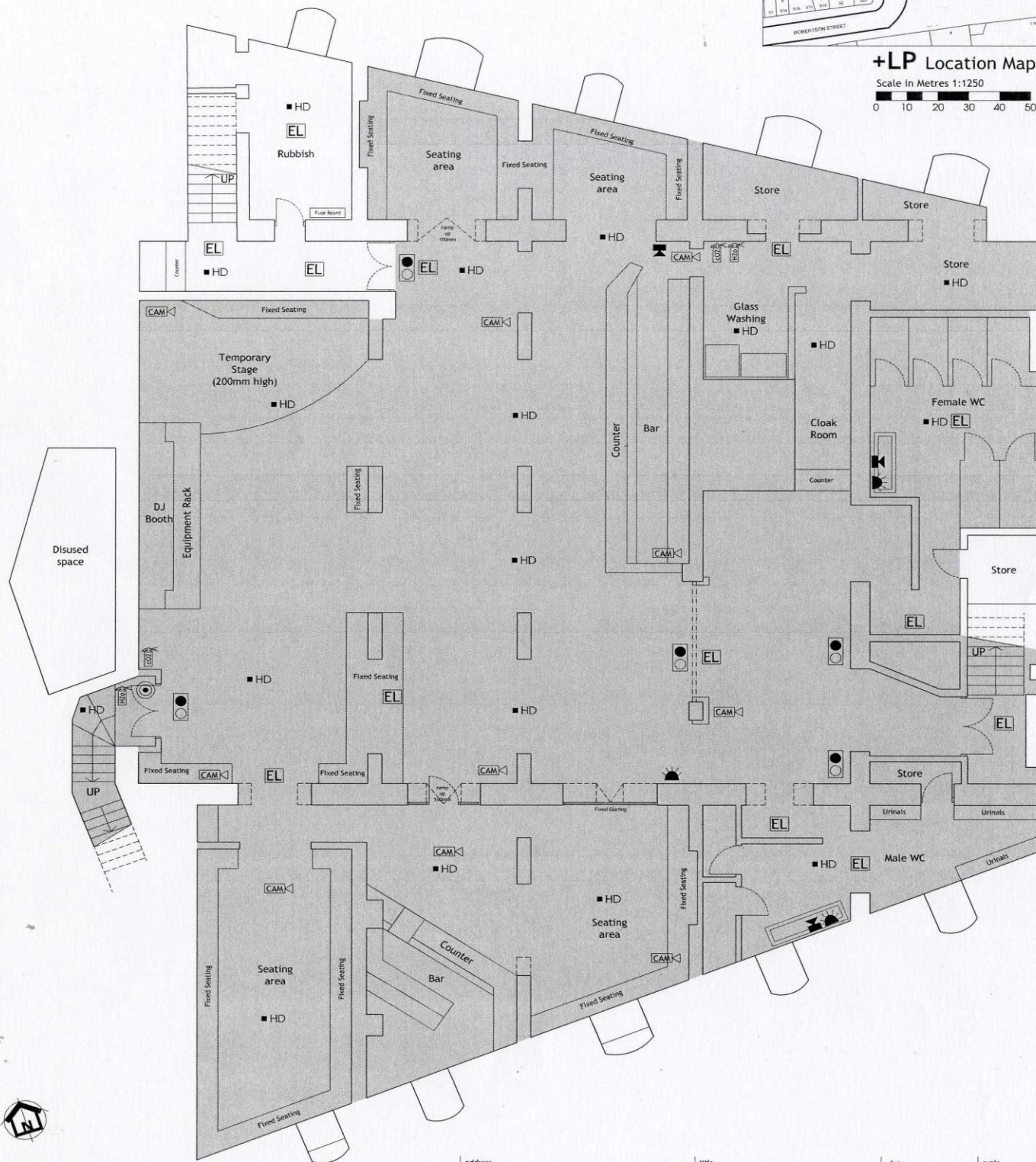
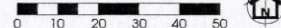
+KEY

	Fire Extinguisher - CO2		Flashing Beacon
	Fire Extinguisher - Water		Alarm Sounder
	Illuminated 'Exit' sign boxes		Heat Detector
	Break Glass call point		Push Bar Escape Door
	Emergency Light		CCTV Camera



+LP Location Map 1:1250

Scale in Metres 1:1250



-01 Basement Plan 1:100

Scale in Metres 1:100



address
53-57 Robertson Street
Hastings
East Sussex
TN34 1HV

title
Licensing Plans
client

date
April 2015
drg. no.
626-1

scale
As shown@A3
revision.
A